# 2022 Ontario Municipal Elections

Elected municipal leaders play a vital role in making sure that communities are healthy and successful, socially and economically. Councils shape priorities, ensure accountability to the public, and represent the people who elect them. They provide a democratic forum for diverse perspectives and experiences to be heard, so that better decisions are made and good governance is maintained. Having people with a variety of backgrounds and lived experiences on council helps the municipality better meet the needs of all residents and businesses. (Association of Municipalities Ontario, 2022)



Presentation by Ken Antaya Past Mayor Town of LaSalle Past CAO Town of LaSalle

### Council and Staff Relations

Council directs the CAO regarding general operation, and short and long term goals. It is the duty of the CAO to implement them.

COUNCIL

COUNCIL MEMBERS

A council member is often the first point of contact for rate payers who have questions and/or concerns about local issues.

The CAO manages the day-to-day functions of operating the municipality. Council must hold the CAO accountable for running the municipality.

CHIEF ADMINISTRATIVE OFFICER (CAO)

OFFICERS & EMPLOYEES

Administrative officers, through the Office of the CAO, establish administrative practices and procedures to implement Council's decisions and directives.

Municipalities are required to adopt a policy on the relationship between members of council and municipal staff. The relationship between staff and council is intertwined and it is important for council members and staff to respect one another's roles so that they can serve the public in an effective and efficient manner. Council **cannot** give direction to certain positions that contradict statutory duties, such as: Clerk, Treasurer, Chief Building Official, Fire Chief, Police Chief.

## Council Member Responsibilities

As elected officials, council members must balance the demands of the community with the duties required of the legal, political and legislative parameters in which municipalities operate.

**REPRESENTATIVE** 

POLICY MAKER

Policies and by-laws passed by Council have a significant impact on the municipality and will shape the long-term health and well-being of the community.

One of the primary responsibilities of the Council is to implement processes to deliver services to the community in the most fiscally responsible manner

**STEWARD** 

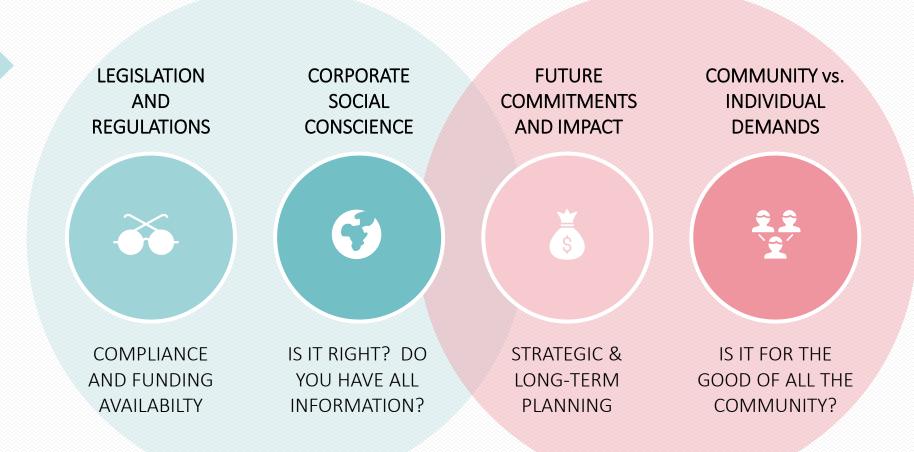
COUNCIL

Council is accountable to the rate payer for the collective decisions of the Council and for the delivery and quality of municipal services.

The key council member responsibilities are to support the municipality and its operations while ensuring that the public and municipality's well-being and interests are maintained. While individual council members do not have the authority to direct staff to undertake any particular action, they can help in answering questions, finding solutions or facilitating interaction with the administration.

#### COUNCIL DECISION MAKING

POPULAR DECISION



RIGHT DECISION

An impactful decision on any issue normally contains many steps and long-term considerations. Municipal operations must align with legislation, regulations or other government policies. Candidates need to be aware of this fact, especially when making campaign promises. One of the most common downfalls of aspiring candidates is making an uninformed decision on which side of controversial issues they stand.

#### ACCOUNTABILITY AND TRANSPARENCY



CODE OF CONDUCT



RATE PAYERS \
PUBLIC TRUST



ONTARIO & UPPER TIER GOVERNMENT



ACCOUNTABILITY OFFICERS



ONTARIO OMBUDSMAN

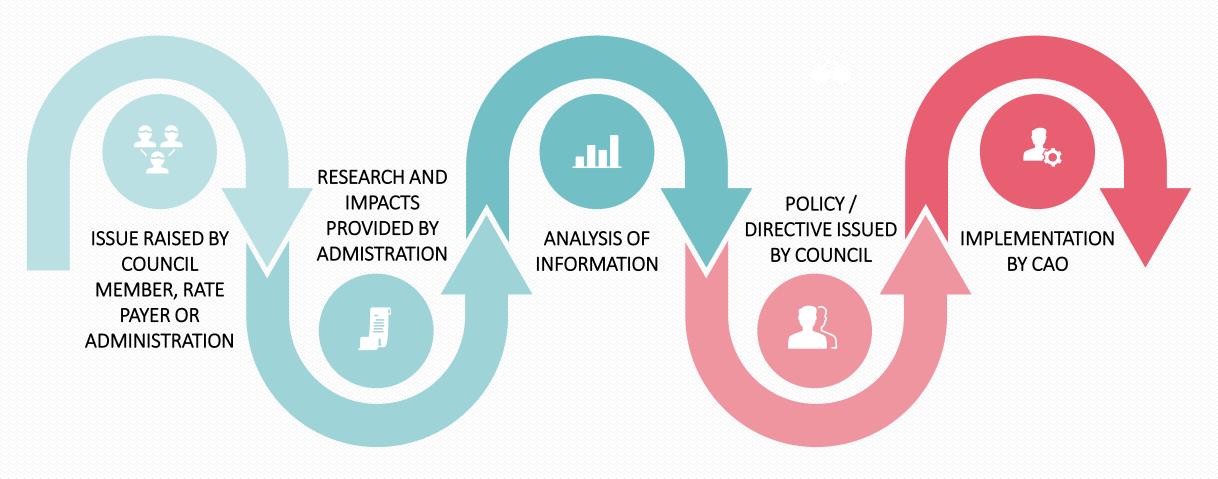


ENVIRONMENTAL & COMMUNITY COMMITMENT



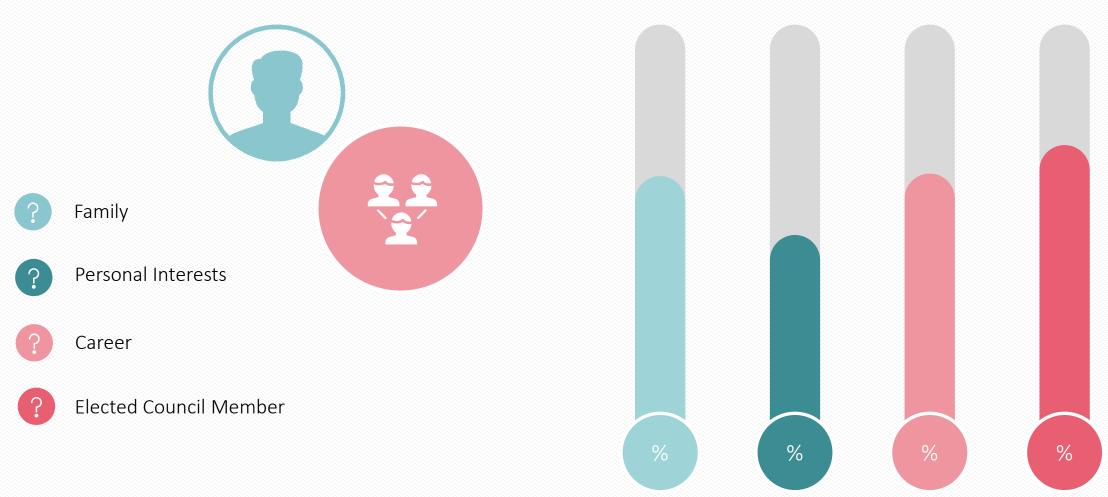
PRIVACY & CONFIDENTIALITY

#### POLICY DEVELOPMENT & DIRECTIVES PROCESS



Once an issue has been identified the manner of addressing it and determining the appropriate course of action generally follows a specific process. The process includes research by administration that includes precedents, compliance to existing policies and procedures, effects on neighbourhoods (if applicable), impact on operations, such as the ability of municipality to apply the policy/procedure without affecting administration, including the staffing ability to implement, funding, etc.

#### PERSONAL AND FAMILY LIFE



Serving your community takes a chunk of time away from your personal interests, but more importantly – your family life. Successful politicians have, for the most part, been able to balance the hectic pace. Those that succeed do so by prioritizing the family, and balancing private interest time with municipal business.



## **QUESTIONS?**